

**Subject:**online Permits

**Date:**Wed, 13 May 2020 12:15:10 +0000

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Hi all,

As some of you maybe aware The Shire of Mundaring has now lifted the ban on burning permits, however permits will only be available online whilst restrictions for brigades remain in place. Brigade burning procedure will continue as normal however you may wish to use the electronic permit form if you choose to.

As there is less than 3 weeks of restricted season left the process will be reviewed through the open season.

The information given to the public is a follows;

Please ensure the top section of the permit is completed in full. There is contact information on the top left hand corner of the online form if require any further information.

Please note the following;

- Once your PERMIT application has been completed it will not be current until it is sent by return back to your nominated email address and signed by a Shire of Mundaring Fire Control Officer
- Permits will only be available for 7 days, the 7 days will commence from the time the approved permit has been emailed to the applicant
- Permits will only be processed during office hours 9am until 4:30pm
- A Shire Fire Control Officer may contact you if further information is required
- Your local brigade will also be sent a copy of your permit
- Brigades/or Shire Fire Control Officers may if required come to your property to ensure conditions of the permit are being met
- There is standard conditions on your permit that are always to be adhered to, if any special conditions are required these will be mentioned under the 'Office use Only/Special Conditions' please read all conditions prior to ticking the box and typing your name. Once this has been done you are accepting these conditions.

Lastly we thank you for your patience and understanding during these difficult times, as the online permits are new we hope you understand that there may be some minor hurdles, but we will try and make this as easy as possible. We are working on a more functional online permit application for the not too distant future.

Thank you

**Jamie O'Neill**

CESM Mundaring / Chief Bush Fire Control Officer

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Government of Western Australia  
Department of Fire & Emergency Services



DFES is regularly updating information regarding COVID-19 and the preparedness of the Emergency Services on the Volunteer Hub. I encourage you to access this information at the following link. <https://volunteerhub.dfes.wa.gov.au/home/support/health-and-safety/novel-coronavirus>