



Vehicle Movement Reporting



Introduction

This document provides guidance on which activities require notification or reporting when taking the appliances off station. It is important to the operational readiness of the Brigade that the appropriate groups are informed each time the appliances are taken off station for any period of time.

Incident Response - 6IP

Upon turning out in an appliance contact 6IP with a turn-out message. This should include the name of the appliance, which incident you are attending, and the road conditions (fire call or normal road), ie:

6IP this is Sawyers Valley Light Tanker, turning out fire call to scrub fire, Gorrie Rd, Sawyers Valley.

6IP must also be informed when departing the incident and also upon returning to station:

6IP this is Sawyers Valley Light Tanker, we have been released from the Gorrie Rd incident, are made up, and returning to station.

6IP this is Sawyers Valley Light Tanker, we are back on station.

Lastly, 6IP must be informed of crew changes during an incident:

6IP this is Sawyers Valley Light Tanker, returning to station for a crew change.

6IP this is Sawyers Valley Light Tanker, returning to the Gorrie Rd incident with a new crew.

Attending hazard reduction burns¹ or out-of-area training does not need to be reported to 6IP.

All Other Activities

For all other activities where the appliances are taken off station 6IP should not be informed. Aside from taking the Brigade off-line, 6IP does not require the availability of individual bushfire appliances ("out duties", driver training, etc).

The Captain and/or First Lieutenant must be informed whenever an appliance is taken off station, and whenever the appliance returns back on station. Should the Brigade be turned-out to an incident, the Captain and First Lieutenant must be able to confirm to Com-Cen whether the Brigade

¹ Hazard reduction burns should still be phoned through to Com-Cen on 9395 9209.

is able to attend, and in which appliances. Additionally the Chief, Deputies, and other Brigades must be kept abreast of changes to the Brigade's availability.

If an appliance is expected to be off station for more than an hour, this should be recorded in the Station Occurrence Book (sign-in book).

Taking Vehicles Offline

If a vehicle, or the entire Brigade, is anticipated to be unavailable for a significant period of time then it can be “taken offline”. This should be done by the Captain or First Lieutenant, via telephone to Com-Cen. This should include an expected time frame, and any alternative arrangements for covering the Brigade's turn-out area.

Taking a vehicle or the Brigade offline should only be considered for significant events.