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RELEASE OF UPDATED VOLUNTEER INDUCTION TRAINING

The DFES Learning and Development team is pleased to announce the release of the updated Volunteer Induction Training package.

This comprehensive induction package has been created from extensive consultation with stakeholders across the State and is designed to provide newly registered volunteers from all emergency services with a standardised introduction to DFES, and essential information about their respective volunteer roles.

The updated Volunteer Induction Training consists of the following components:

1. Initial Offline Content: Document titled "Volunteer Induction - An Introduction to DFES" is available on the [DFES website](#) and can be accessed by scanning the QR code on promotional posters displayed at Brigade, Group, and Unit (BGU) headquarters. This document is designed to give new volunteers access to summarised information about DFES before officially receiving their Volunteer ID and access to online training modules.
2. Local Induction: Updated checklists in the [Recruitment Toolbox](#) of the Volunteer Hub are available to assist BGU Leaders with conducting local inductions, which typically occur within the first few weeks of a volunteer being registered and commencing their role.
3. Online Modules (accessible through eAcademy):
 - Volunteering in Emergency Services: Provides general information about volunteering and how to find information supporting their role.
 - Manual Handling: Covers correct manual handling techniques and associated risks.
 - Service-Specific Module: A tailored training module for each of the five volunteer emergency services.

Newly registered volunteers are also required to complete five additional courses as part of their introduction to DFES, covering Alcohol and Other Drugs, Child Safe Child-Friendly Organisation, DFES Code of Conduct, Fatigue Management, and DFES Work Health and Safety Induction.

The updated Volunteer Induction Training package has been designed to complement existing local induction processes where volunteers can progress through the training at their own pace, stopping and resuming as needed.

Support materials for onboarding new volunteers, including guides, templates, and videos can be found in the [Recruitment Toolbox](#) of the Volunteer Hub.



The updated Volunteer Induction Training will enhance the onboarding experience for new volunteers, assist with meeting expectations and provide them with a solid foundation as they commence their emergency services journey with DFES.

The Strategic Volunteer and Youth Programs team will now take ownership of this training program as it is aligned with the work they support for the [Volunteer Sustainability Strategy](#) and the Volunteer Recruitment Roadmap; resources which are endorsed and used at AFAC level across Australia.

For more information, please contact the Volunteer Management Support Officer (VMSO) or Training Support Officer (TSO) in your DFES region.

STUART WADE
ASSISTANT COMMISSIONER LEARNING AND DEVELOPMENT